

## For the Surveyor:

**Please follow the requirements for Final Plat Approval as outlined in the Morristown Subdivision Regulations. The Regulations are available online at [www.mymorristown.com/plan\\_subdiv\\_ord.pdf](http://www.mymorristown.com/plan_subdiv_ord.pdf). The following checklist is provided for your convenience and may not indicate all items required to approve the Final Plat:**

- \_\_\_\_\_ Completed application
- \_\_\_\_\_ Prepared on 18" X 24" size paper (Min. 1" = 100'-0" scale); \_\_\_\_\_ Multiple sheets with match lines/page numbers
- \_\_\_\_\_ Graphic scale, north arrow & location map
- \_\_\_\_\_ Date of preparation
- \_\_\_\_\_ Subdivision name
- \_\_\_\_\_ Total acreage of tract or parcel(s) being subdivided
- \_\_\_\_\_ Property owner's name, address and telephone number (sub-divider)
- \_\_\_\_\_ Surveyor name and contact information
- \_\_\_\_\_ Surveyor seal with date, signature & state license number
- \_\_\_\_\_ Street names and right of way widths
- \_\_\_\_\_ Additional right of way donated (check existing road classification right of way requirements)
- \_\_\_\_\_ Tax map, group and parcel number(s)
- \_\_\_\_\_ Adjoining property owners names, map, group and parcel numbers or deed book reference
- \_\_\_\_\_ Property boundaries, meets and bounds, corner pins, arc lengths, radii, etc.
- \_\_\_\_\_ Existing access easements (if any)
- \_\_\_\_\_ New and/or revised lot numbers; lot square footage
- \_\_\_\_\_ Zoning classification noted; Minimum lot size for zoning (for new lots)
- \_\_\_\_\_ Note: "Surveyor has determined the property does not lie within a flood hazard area" (or 100 year flood elevation and floodway boundary is shown)
- \_\_\_\_\_ Note: "There is a 10'-0" drainage and utility easement along the interior of all lot lines"
- \_\_\_\_\_ Building setbacks; setback lines noted (front, side, rear)
- \_\_\_\_\_ Existing structures located
- \_\_\_\_\_ Certification blocks (Accuracy, Ownership, Recording, Engineering, Power, Water & Sewer Systems, Public Ways)
- \_\_\_\_\_ Surveyor has signed the "Accuracy" certification block
- \_\_\_\_\_ Closure error of 1/10,000 or better
- \_\_\_\_\_ Existing and proposed street addresses
- \_\_\_\_\_ Ground distance tie/ SCM station number of any reference monument (within 2000')
- \_\_\_\_\_ Existing utilities/sewer laterals. Estimate to install new lateral(s): \_\_\_\_\_
- \_\_\_\_\_ Existing utility easements (widths and purpose)
- \_\_\_\_\_ Sanitary sewer easement notes to be included as applicable:
  1. There is a 20' permanent sanitary sewer easement located 10' each side of sanitary sewer line unless otherwise noted. There is also a secondary easement, temporary in nature, for the sole purpose of maintaining, repairing or replacing the sanitary sewer, when reasonable and necessary to do so.
  2. The City of Morristown shall, when reasonable and necessary for the purpose of inspecting, constructing, replacing and repairing sewer, have the right to go upon lands occupied by the sanitary sewer.
  3. The erection of a shed, building, structure or other obstruction by the property/lot owner or lessee, or the planting of trees by the property/lot owner or lessee within the sewer line easement will not be permitted.
  4. The planting of trees or erection of a structure adjacent to the sanitary sewer shall not be in such a manner which would cause damage to the sanitary sewer, or damage to a structure during repair of the sanitary sewer.
  5. Utility lines, including but not limited to, electric, gas, telephone, cable or water, shall not be constructed within the permanent sanitary sewer easement without prior written approval by the city.
- \_\_\_\_\_ Fees submitted (recording, sewer installation, monuments, etc.)