

City of Morristown, Tennessee
Request for Proposal – Body Worn Camera

REQUEST FOR PROPOSAL

Office of Finance
100 West First North Street
Morristown, TN 37814

INTRODUCTION

The City of Morristown is requesting proposals from qualified vendors to provide a Body Worn Camera System capable of video and audio record of law enforcement encounters. The Camera System will have a proven record in actual deployments within other agencies under a variety of outdoor conditions, temperatures, and activities. The proposed scope of services is discussed herein.

Proposer shall return Request for Proposal in **SEALED** envelope to:

City of Morristown
Attn: Ashley Ahl, Purchasing Assistant
100 West First North Street
Morristown, TN 37814

Public opening of the Request for Proposal will be held at the above address at the deadline date and time designated in the Invitation for Request for Proposal.

DATE ISSUED:	Thursday, August 10, 2017
RFP TITLE:	Body Worn Camera
PRE-RFP MEETING	Tuesday, August 22, 2017 at 3:00 p.m. Eastern Time (local prevailing time)
RFP DEADLINE DATE & TIME:	Tuesday, August 29, 2017 at 2:00 p.m. Eastern Time (local prevailing time)
RFP OPENING LOCATION:	Morristown City Center, Training Room, 1 st Floor
RFP CONTACT:	Ashley Ahl, Purchasing Assistant
CONTACT PHONE:	423.585.4622
CONTACT EMAIL:	purchasing@mymorristown.com

City of Morristown, Tennessee
Request for Proposal – Body Worn Camera

TERMS AND CONDITIONS

A. REQUIREMENTS FOR RFP SUBMISSION.

- a. COMPLETE, BOUND, ORIGINAL, proposal.
- b. Complete and original “**Invitation for Request for Proposal**” that is initialed by authorized individual.
- c. All Requests for Proposals shall be submitted SEALED, envelope clearly marked with the proposal name, date, and time ON THE OUTSIDE OF THE SEALED ENVELOPE.
- d. Copy of Firm’s IRS W-9 Form.

B. RFPs RECEIVED ON TIME. Proposals and amendments thereto, if received by the City of Morristown’s Finance Office after the date and time specified for opening, will not be considered. It will be the responsibility of the PROPOSER to see that the RFP is received by the City of Morristown’s Finance Office by the specified time and date. There will be no exceptions. Date of postmark will not be considered. Telephone, facsimile, electronic, and verbal proposals will not be accepted. Any proposal received after the opening date and time will remain unopened and on file. The City of Morristown will not be responsible for proposals received late because of delays by a third party delivery service, i.e., U.S. Mail, UPS, Federal Express, etc.

C. TAX EXEMPT. The City of Morristown is a tax exempt entity. The successful vendor will be provided with an executed copy of tax exempt form.

D. ANTI-COLLUSION. The proposer certifies by signing this document that the RFP is made without prior understanding, agreement, or accord with any person submitting a RFP for the same services and that this RFP is in all respects bona fide, fair, and not the result of any act of fraud or collusion with another person engaged in the same line of business or commerce. Any false statement hereunder constitutes a felony and can result in a fine and imprisonment, as well as civil damages.

E. AWARD IN WHOLE OR IN PART. The City of Morristown reserves the right to: award by item, groups of items, or total proposal; to reject any and/or all proposals in whole or in part, and to waive any informality if it is determined to be in the best interest of City of Morristown.

F. OPEN RECORDS ACT. Once the RFP document is submitted to the City of Morristown and is opened, it constitutes a public record and is subject to open records requests pursuant to the Tennessee Open Records Act.

G. PAYMENT TERMS. The City of Morristown pays from monthly statements for services rendered. Payments are made within 15 days of the previous month’s statement being received in the City of Morristown’s Finance Office.

H. RECEIPT DOES NOT CONSTITUTE AWARD. Receipt of your RFP by the City of Morristown is not to be construed as an award for services.

City of Morristown, Tennessee
Request for Proposal – Body Worn Camera

- I. **AVAILABILITY OF FUNDS.** Obligations on those contracts that envision extended funding through successive fiscal periods shall be contingent upon actual appropriations for the following years.
- J. **AUTHORIZED SIGNATURE.** All proposals must be signed by an authorized, responsible officer or employee having the authority to enter into contracts. Obligations assumed by such signature must be fulfilled.
- K. **NO SUBMISSION.** If you choose to not respond to this Request for Proposal, advise the City of Morristown of your intent and state the reason. Failure to do so may risk removal of your name from our mailing list/e-mail list.
- L. **KNOWLEDGE OF LAWS AND REGULATIONS.** The proposer shall keep fully informed of all Federal, State, and Local laws, ordinances, and regulations that in any manner affect the conduct of the work. The proposer shall observe and comply with all such laws, ordinances, and regulations and shall protect and indemnify the City of Morristown and its representatives against any claim or liability arising from or based on any violations of the same, whether by the proposer, the proposers subcontractors, suppliers, or others by the proposer or the employee of any of them. Any contract entered into will be governed by the laws of the State of Tennessee.
- M. **DIRECT CONTACT PROHIBITED.** Direct contact with City Departments other than the City of Morristown's Finance Office representative on the subject of this RFP is expressly forbidden except with the foreknowledge and permission of the City of Morristown Finance's Office.
- N. **NON-DISCRIMINATION.** During the performance of this contract, the proposer agrees as follows: he/she will not discriminate against any employees or applicants for employment because of race, religion, color, sex, national origin, age, disability or any other basis prohibited by federal or state law relating to discrimination in employment, except where one or more of these are a bona fide occupational qualification reasonably necessary to the normal operations of the proposer. The proposer agrees to post in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause. During the performance of this contract, the contactor agrees to provide a drug-free workplace.
- O. **RIGHT TO WITHDRAWAL.** Proposers have the right to request withdrawal of their proposals from consideration due to error by giving notice at any time before and not later than two (2) days after proposals are publically opened.
- P. **ORIGINAL RFP DOCUMENT.** The original RFP document maintained by the City of Morristown's Finance Office shall be considered the official copy document.
- Q. **CLOSED FOR BUSINESS.** If the City of Morristown is closed for business at the time scheduled for the RFP opening, for whatever reason, sealed RFPs will be accepted and opened on the next business day of the City, at the originally scheduled hour.
- R. **RFP APPROVAL BY LEGISLATIVE BODY.** The RFP awarding must be approved by the City of Morristown, City Council.

City of Morristown, Tennessee
Request for Proposal – Body Worn Camera

- S. **REFERENCE TO BRAND NAMES.** Any reference to brand names, trade names, model numbers, catalog numbers or other descriptions peculiar to any item is made to establish a required level of quality and functional capabilities and is for reference only; it is not intended to exclude other products of that level. Please include with RFP any specifications, brochures, catalogs, etc., or other data as will provide adequate basis of determining the quality and functional capabilities of the product offered if applicable.
- T. **VENDOR POOR PERFORMANCE.** The City of Morristown may cancel the contract with the vendor at any time for vendor poor performance. Cancellation shall not release the vendor from legal remedies available to the City of Morristown.
- U. **PURCHASE ORDERS.** The City of Morristown utilizes purchase orders for ordering goods and/or services. An order may not be fulfilled without a purchase order number from the City of Morristown.
- V. **FORCE MAJEURE.** The City of Morristown or proposer shall not be liable for any failure of, or delay in the performance of this contract for the period that such delay or failure is due to causes beyond reasonable control, including but not limited to acts of God, labor disputes, government orders, or any other force majeure event.
- W. **ADDENDA.** In the event that it becomes necessary to revise any part of this RFP, written addenda will be issued. Any and all addenda will be numbered in sequence, dated as of the date of issue, and sent via fax or email to all prospective proposers. The proposer shall acknowledge receipt of each addendum by signing in the space provided on the issued addendum and by submitting all addenda with their proposal.
- X. **PAST PERFORMANCE.** If it is determined to be in the best interest of the City of Morristown, the City reserves the right to reject any proposal based on unsatisfactory past performance.
- Y. **IRAN DIVESTMENT ACT.** By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each part thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to TCA 12-12-106.
- Z. **QUESTIONS.** All questions shall be directed to the RFP contact listed on the first page of this document unless otherwise stated. All communication shall be received by email to purchasing@mymorristown.com

City of Morristown, Tennessee
Request for Proposal – Body Worn Camera

VENDOR INFORMATION and ANTI-COLLUSION STATEMENT

Please print or type clearly. Complete each section entirely and verify for accuracy.

By signing this form the proposer agrees that he/she has not divulged to, discussed, or compared his/her RFP with other proposers and has not colluded with any other proposer or parties regarding the RFP whatsoever. Note: no premiums, rebates or gratuities to any employee or agent are permitted with, prior to, or after any delivery of service and or materials. Any such violation will result in the cancellation and/or return of material (as applicable) and the removal from the RFP list and could constitute a felony and result in a fine, imprisonment, as well as civil damages.

In compliance with this Invitation for Request for Proposal, and subject to all the conditions thereof, the undersigned offers, if this RFP is accepted, to furnish any or all of the items and/or services as described herein. The undersigned certifies that he/she has read, understands, and agrees to all terms, conditions, and requirements of this RFP, and is authorized to contract on behalf of the firm named below. This form must be signed personally by the proposer or the proposer's authorized agent. All signatures must be original and not photocopies.

COMPANY NAME:	
CONTACT PERSON:	
CONTACT PERSON TITLE:	
SIGNATURE OF AUTHORIZED REPRESENTATIVE:	
FEDERAL TAX ID # (or Social Security #, if applicable)	
STREET ADDRESS:	
STREET ADDRESS:	
CITY, STATE, ZIP:	
TELEPHONE NUMBER:	
FAX NUMBER:	
EMAIL:	
DATE:	

**By signing this form, the proposer signifies understanding and agreement with the City of Morristown's Terms and Conditions.

City of Morristown, Tennessee
Request for Proposal – Body Worn Camera

EXCEPTIONS

Proposer MUST sign the appropriate statement below, as applicable.

Proposer understands and agrees to all terms, conditions, requirements and specifications stated herein. **NO EXCEPTIONS ARE TAKEN.**

FIRM NAME:	
AUTHORIZED REPRESENTATIVE: (printed)	
AUTHORIZED REPRESENTATIVE: (signature)	
DATE:	

Proposer takes exception to the following terms, conditions, requirements and specifications stated herein.

FIRM NAME:	
AUTHORIZED REPRESENTATIVE: (printed)	
AUTHORIZED REPRESENTATIVE: (signature)	
DATE:	
EXCEPTIONS TO NOTE:	

Vendors should note that any exceptions taken from the stated terms and/or specifications may be cause for their submittal to be deemed “Non-Responsive”, risking the rejection of their submittal.

City of Morristown, Tennessee
Request for Proposal – Body Worn Camera

OVERVIEW

The Morristown Police Department is seeking a proven, reliable Body Worn Camera (BWC) System to provide reliable video and audio record of law enforcement encounters. The BWC System will have a proven record in actual deployments within other agencies under a variety of outdoor conditions, temperatures, and activities. The MPD is asking for vendors to present their solutions and prefers highly integrated solutions that will coordinate all components in order to provide a single solution to meet the requirements presented in this Request for Proposal. The award will be made to the best responsive and responsible Vendor meeting the requirements specified in this RFP and offering a service deemed acceptable to the Morristown Police Department.

[NOTE: For more information on body-worn camera implementation among law enforcement agencies, please refer to the Technology section of the Bureau of Justice Assistance's National Body-Worn Camera Toolkit found at <https://www.bja.gov/bwc/Topics-Technology.html>.]

Upon the approval of the selected proposal, the City of Morristown is seeking an initial contract that will cover approximately a two (2) year term that begins after City Council approval. Please provide a sample contract with proposal. The term will run to June 30, 2019. Thereafter, the City reserves the right, at its sole option, to extend the term of the services for an additional year, or seek new proposals as it deems appropriate.

A **mandatory** Pre-RFP meeting will be held on Tuesday, August 22, 2017 at 3:00 p.m. in the Training Room at the City of Morristown. The purpose of this meeting is to allow proposers the opportunity to ask any specific questions regarding the specifications of proposal.

City of Morristown, Tennessee
Request for Proposal – Body Worn Camera

SCOPE OF SERVICES

CAMERA AND SOFTWARE CONSIDERATIONS:

Camera Characteristics:

- Maximum total combined weight of device to be worn by officers, in ounces
- Minimum recording capability on a single battery charge, in hours
- Minimum storage capacity on the device, in hours
- Minimum sustained stand-by battery life without recharging, in hours
- Recording indicator visible to the operator
- Ability for the officer/operator to turn the recording indicator off and on
- Minimum field of vision, in degrees
- Camera perspective
- Pre-event recording capabilities
- Video resolution
- Camera storage requirements
- In-field video review and tagging capabilities
- Drop resistance
- Camera charging and video offload system
- Low light functionality similar to the human eye
- Ability to disable night vision function,
- Ability to transfer camera between multiple locations on the body
- Maximum number of wire or cable connections for the worn device
- Auto-tagging function for date/time, including hours, minutes, and seconds
- Wireless/automatic activation capability
- Additional product literature

Display and Access:

- Ability to view the video in the field
- Presence of enhanced user authentication

System Warranty:

- Minimum warranty for all patches, hardware, and software with option to extend warranty
- Articulated Return Material Authorization process
- Maximum time allowed for replacement of inoperable equipment by the vendor

DATA STORAGE AND RETENTION:

The proposed solution can include local hosting, remote hosting (cloud) or a hybrid of the remote and local storage solutions. The Vendor will describe the proposed storage solution. MPD will evaluate the proposal and determine the solution that best fits the needs of the Morristown Police Department. Each solution will be documented as a separate solution and listed on a separate Cost Proposal Form.

City of Morristown, Tennessee
Request for Proposal – Body Worn Camera

The proposed solution will maintain evidentiary chain of custody. The cost proposal will include all costs related to this proposed solution and include a 1-year, no-cost warranty with one (1) additional warranty year.

Each solution must include the capacity for fully redundant, secure storage of video and data with automatic switching between the primary and backup storage facility. The solution must support an automated backup process that supports off-site copies. The solution must be compliant with CJIS standards for data storage and maintenance.

EASE OF USE:

The system will be determined by the City as simplistic and functional in a Law Enforcement setting.

FIELD TESTING:

The City of Morristown and the MPD reserve the right to conduct field testing on the equipment proposed for up to two (2) weeks. Testing of the equipment and software shall be of the exact model and version to be supplied to MPD. All testing shall be at no charge to MPD.

TRAINING SCHEDULE:

The proposer shall develop and deliver a training plan and schedule. The training plan and schedule shall specify details of the training strategy for end users, system administrator and database administrator training if required. Proposer shall provide class for Train-the-Trainer with a minimum of five (5) students. All training shall be conducted at a MPD facility and continue until a level of competency is achieved, as determined by MPD, for individuals charged with operating, supporting and maintaining the equipment.

FUNDING:

The proposer must provide pricing in an acceptable manner compliant with the U.S. Department of Justice for mid-sized agencies. Funding may not exceed \$1,500.00 for each camera to be deployed in the BWC program. Though funds are correlated to the number of cameras, awarded funds may also be used for any part of the BWC program other than line-item data storage costs, which can only be covered with matching funds. BWC systems that are bundled or sold as software-as-a-service (SAAS) with no line-item distinction to data storage costs are permissible for award funding. Note: \$1,500.00 is not the expected cost of a body-worn camera, paired with the matching funds. It is the expected total program costs for one (1) camera system to include: Camera, Storage, Software, Licenses, Services, Policy Development, Training, etc.

City of Morristown, Tennessee
Request for Proposal – Body Worn Camera

SPECIFICATIONS

All proposers must indicate if they are meeting the minimum specifications or taking exception with one of the responses described below. Responses can only be:

Comply: The Vendor’s proposed system complies with the requirement and the product/service is currently developed and available for shipment and installation.

Partial Comply or Alternative: The Vendor’s Proposed system either does not fully meet the described requirement or addressed the requirement through methodology other than that described in the statement. Any alternates must be explained in written detail.

Does Not Comply: The Vendor’s proposed system does not/cannot meet the requirement.

Not Applicable: The Vendor’s proposed system is not addressing this component of the Functional Specification. A response of “Not Applicable” for a specification that the City deems to be a component the Vendor should be responding to, the response will be interpreted and scored as “Not Answered”.

Specifications	Response	Additional Comments
<p>Confidentiality: Data collected by the BWC system shall be protected against unauthorized access. The system must utilize a Criminal Justice Information Services (CJIS) compliant authentication system to verify that only authorized users have access to the data that is generated. This system must include mechanics to limit the amount of access individual users have to the data (e.g., roles and permissions). All data must also be protected by CJIS-compliant encryption while in transit. Encryption must be maintained at all times from point of capture to long-term archival storage.</p>		
<p>Integrity: All data collected by the BWC system shall be protected from modifications by unauthorized parties. The system shall employ a method to protect the veracity of all data that is generated by utilizing a hashing algorithm that meets International Association of Chiefs of Police (IACP) standards. The integrity metadata generated must be fully auditable.</p>		

City of Morristown, Tennessee
Request for Proposal – Body Worn Camera

Specifications	Response	Additional Comments
Availability: All data stored by the BWC system should be protected by systems to ensure that authorized parties will be able to access the data any time that it is needed. The storage system shall have a monthly uptime percentage of at least 99 %.		
The Vendor will be responsible for the installation, testing and maintenance and support of all components of the local hosting solution.		
Remote Hosting: The Vendor will include all requirements to upload, store, and access the video evidence at a remote Criminal Justice Information Services (CJIS) compliant facility. The remote solution must maintain fully redundant, multi-regional and fault-tolerant storage.		
Redaction: The proposed solution must have the capability of redaction in accordance with Tennessee state law. The original video must remain unaltered.		
Officer Safety: The system devices will not add any hindrance to the Officers duties. Any solution must not add any risk to the Officer, restrict movement or restrict access to items on the Officer’s person or in the vehicle.		
Camera Perspective from Officer point-of-view to be above the shoulder		
Weather resistance to extreme cold, heat, humidity, rain and/or wind.		
Retina low light capability		
Configurable Video Settings with selectable Bit Rate (multiple settings to allow optimization of file size and upload speed)		
Configurable audio disable to be turned on/off		
Minimum Video Frame Rate of 30 FPS		
Minimum Video Resolution of 640 x 480		

City of Morristown, Tennessee
Request for Proposal – Body Worn Camera

Specifications	Response	Additional Comments
Video Storage and Management with a secure cloud-based solution		
Minimum Field of View of 75 degrees		
Minimum of 4 hours record time		
Pre-event Video Buffer capability of previous 30 seconds from recording start (with no audio)		
Secure and non-removable camera storage requirements		
Minimum Battery Stand-by time of 12 hours (fully charged)		
Recharge Time of 6 hours		
Power Activation via slide switch		
Push button record activation with separate sequence for turn-on and turn-off		
Volume Control		
GPS Coordinates		
A drop resistance of 6 feet.		
A Minimum 1 year warranty on cameras and battery		
A Technical Support contract availability with call center and onsite support capabilities.		
Web Based – Hosted digital evidence management, storage and retrieval system		
Roles and Permissions to be configurable by agency administration		
Encryption: in transit using SSL 1024 bit key or better and at rest using AES 256 or better.		
Case Management Tools with share capabilities; users may share cases with other members of the agency if desired.		
Search Functionality by name, date, event, or device.		

City of Morristown, Tennessee
Request for Proposal – Body Worn Camera

Specifications	Response	Additional Comments
Chain of Custody: An audit trail generated for every video		
Reassign Evidence: Administrator may reassign evidence to a different user		
Download Cases: Standard function given the user has permission		
Evidence Deletion: Shall have administration rights; automatic seven day ‘grace period’		
Ability to create video clips from larger video, dependent on security role.		
Officer to add notes: Standard function given the user has permission		
Software shall have ability to set different record retention rules.		
Messaging: able to send email messages from hosted web based product to end users.		
User Activity Tracking: Administrators have the ability to track user activity		
Track and assign all devices within software		
Provide Litigation Testimony in court if needed		
Rights to Evidence and Viewable: sole agency access securely stores all video and recordings at a server farm only authorized users have access		
Controls ability to grant or restrict viewing and downloading of all video evidence		

City of Morristown, Tennessee
Request for Proposal – Body Worn Camera

STATEMENT OF QUALIFICATIONS

1. Proposer shall provide the appropriate information in detail to demonstrate that the evaluation criteria has been satisfied as specified.
2. Proposer shall provide assurance of a proper training schedule and work plan. Please detail your level of availability and describe in detail the approach to the project.
3. Proposer shall provide in detail their experience of firm and key personnel to include the type and level of training acquired and a history of the business including the date established, the type of ownership or legal structure of the business, length of time that the firm has been operating as the legal entity, and the length of time the firm has been providing the requested service.
4. Proposer is responsible for any Licensing Agreements required.
5. Selected proposer will name the City of Morristown as an additional insured in the amount of \$1 million with proof of workers compensation of at least \$500,000 and maintain such insurance for the duration of the contract. Proof of insurance shall be verified before contract approval.
6. Proposer shall provide at least three client references where you have provided similar services to include name, contact name, phone number and number of cameras in use.

City of Morristown, Tennessee
Request for Proposal – Body Worn Camera

PRICE FORM

This Proposal is submitted in response to the RFP and is in accordance with all conditions and specifications in this document to provide a complete wearable video camera and a storage solution. “Complete Solution” means that the system shall be fully functional and ready for operational use, and meet the requirements to this RFP. The Proposer’s omission of any software, hardware, training materials, or labor necessary to deliver a complete solution shall not relieve the Proposer from furnishing such software, hardware, training materials or labor under the price submitted.

DESCRIPTION	UNIT PRICE
HARDWARE:	
Wearable Cameras:	
Band Name: _____ Model #: _____	\$ _____
Accessories: Please list suggested accessories. (mounts, collars, etc.)	
Item Description: _____ Brand Name: _____ Model #: _____	\$ _____
Item Description: _____ Brand Name: _____ Model #: _____	\$ _____
Item Description: _____ Brand Name: _____ Model #: _____	\$ _____
Evidence Transfer Manager (Docking Station)	\$ _____
Hardware Maintenance & Support	\$ _____/year

SOFTWARE:	
Software Maintenance & Support	\$ _____/year
Hosting storage – Immediate Access	\$ _____
Hosting Storage – Cold Storage/Archival Storage	\$ _____

City of Morristown, Tennessee
Request for Proposal – Body Worn Camera

SERVICES:	
Training Program – Proposer to fill in number of staff that they propose to train to for the price listed.	
End Users – Train the Trainer	\$ _____
System Administrator	\$ _____
Fixed Labor Rates for additions training	\$ _____
GRAND TOTAL: \$ _____	

Evidence Transfer via Wireless Solution	\$ _____
Additional Storage:	

City of Morristown, Tennessee
Request for Proposal – Body Worn Camera

SELECTION CRITERIA

Proposals will be evaluated based on the evaluation criteria described below. The City may conduct such investigations as deemed necessary to establish the responsibility, qualifications and financial abilities of the Proposer. A formal interview may be requested to provide a demonstration to the City. All proposals should be structured to include the following criteria.

1. Statement of Qualifications (Point Value: 25 points)

Describe your experience and all qualifications applicable to the requirements listed above. Values will be based on the proposer's experience and qualifications of the individuals that will be working directly with the City of Morristown. Please include your organizational chart that specifically identifies the individuals that will be working directly with the City of Morristown to provide the requested services.

2. Availability (Point Value: 30 points)

Please detail the availability of a supervisor to maintain the program as well as staffs' ability to meet the requirements of maintenance and training.

3. References (Point Value: 15)

At least three client references in total should be provided. Please include contact information for all references submitted.

4. Compensation (Point Value: 30 Points)

Please provide cost of services. The price shall encompass all fees associated with Camera, Storage, Software, Licenses, Services, Policy Development, Training, etc.

City of Morristown, Tennessee
Request for Proposal – Body Worn Camera

CITY OF MORRISTOWN, TENNESSEE
COMPANY/CONTRACTOR AFFIDAVIT FORM
Conflict of Interest Statement

THE AFFIANT STATES TO CITY OF MORRISTOWN, TENNESSEE:

I (WE) HEREBY CERTIFY THAT IF THE CONTRACT IS AWARDED TO OUR FIRM THAT NO MEMBER OR MEMBERS OF THE GOVERNING BODY, ELECTED OFFICIAL OR OFFICIALS, EMPLOYEE OR EMPLOYEES OF SAID CITY OF MORRISTOWN, TENNESSEE, OR ANY PERSON REPRESENTING OR PURPORTING TO REPRESENT CITY OF MORRISTOWN, TENNESSEE, OR ANY FAMILY MEMBER INCLUDING SPOUSE, PARENTS, CHILDREN OF SAID GROUP, HAS RECEIVED OR HAS BEEN PROMISED, DIRECTLY, OR INDIRECTLY, ANY FINANCIAL BENEFIT, BY WAY OF FEE, COMMISSION, FINDER'S FEES OR ANY OTHER FINANCIAL BENEFIT ON ACCOUNT OF THE ACT OF AWARDED AND/OR EXECUTING THE CONTRACT.

THE UNDERSIGNED HEREBY CERTIFIES THAT HE/SHE HAS FULL AUTHORITY TO BIND THE COMPANY AND THAT HE/SHE HAS PERSONALLY REVIEWED THE INFORMATION CONTAINED IN THIS REQUEST FOR QUALIFICATIONS (RFP), INCLUDING ALL ATTACHMENTS, ENCLOSURES, APPENDICES, ETC. AND DO HEREBY ATTEST TO THE ACCURACY OF ALL INFORMATION CONTAINED IN THIS RFP, INCLUDING ALL ATTACHMENTS, ENCLOSURES, EXHIBITS, ETC.

THE UNDERSIGNED ACKNOWLEDGES THAT ANY MISREPRESENTATION WILL RESULT IN IMMEDIATE DISQUALIFICATION FROM ANY CONTRACT CONSIDERATION.

THE UNDERSIGNED FURTHER RECOGNIZES THAT THE CITY OF MORRISTOWN CITY COUNCIL HAS THE RIGHT TO MAKE THE CONTRACT AWARD FOR ANY REASON CONSIDERED IN THE BEST INTEREST OF CITY OF MORRISTOWN.

This certification shall be included with the RFP. Failure of this properly executed document to be included with the proposal shall render the proposal as incomplete and void.

COMPANY NAME _____

NAME (PRINT) _____ PHONE _____

TITLE _____ FAX _____

SIGNATURE _____ DATE _____

.....
(TO BE COMPLETED BY NOTARY)

STATE OF: _____

COUNTY OF: _____

Before me personally appeared _____, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the foregoing for the purposes therein contained.

Witness my hand and seal at office this day of _____, 20__

Notary Public

My commission expires: _____