

CITY OF MORRISTOWN, TENNESSEE  
INVITATION TO BID - KNUCKLE BOOM TRUCK

**INVITATION TO BID**

Office of Finance  
100 West First North Street  
Morristown, TN 37814

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**INTRODUCTION**

The City of Morristown is accepting sealed bids for a Truck Mounted Shuttle System Knuckle Boom Loader with specifications stated herein.

Bidder shall return bids in **SEALED** envelope to:

**City of Morristown**  
**Attn: Ashley Ahl, Purchasing Assistant**  
**100 West First North Street**  
**Morristown, TN 37814**

Public opening of sealed bids will be held at the above address at the deadline date and time listed below.

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DATE ISSUED:	Wednesday, September 26, 2018
BID TITLE:	Knuckle Boom Truck
BID DEADLINE DATE & TIME:	Wednesday, October 10, 2018; 2:00 P.M. Eastern Time (local prevailing time)
BID OPENING LOCATION:	Morristown City Center, Training Room, 1 <sup>st</sup> Floor
BID CONTACT:	Ashley Ahl, Purchasing Assistant
CONTACT PHONE:	423.585.4622
CONTACT EMAIL:	<a href="mailto:purchasing@mymorristown.com">purchasing@mymorristown.com</a>

Signature of Authorized Representative: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Bidder Initial \_\_\_\_\_

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**TERMS AND CONDITIONS**

1. **REQUIREMENTS FOR SEALED BID SUBMISSION.**
  - a. COMPLETE, UNBOUND, ORIGINAL, sealed bid.
  - b. Complete and original invitation to bid with “Bidder Initial” completed by authorized representative.
  - c. All bids shall be submitted SEALED, envelope clearly marked with the bid name, date, and time ON THE OUTSIDE OF THE SEALED ENVELOPE.
  - d. Copy of IRS W-9 Form.
  
2. **BIDS RECEIVED ON TIME.** Bids and amendments thereto, if received by the City of Morristown’s Finance Office after the date and time specified for opening, will not be considered. It will be the responsibility of the BIDDER to see that the bid is received by the City of Morristown’s Finance Office by the specified time and date. There will be no exceptions. Date of postmark will not be considered. Telephone, facsimile, electronic, and verbal bids will not be accepted. Any bid received after the opening date and time will remain unopened and on file. The City of Morristown will not be responsible for bids received late because of delays by a third party delivery service, i.e., U.S. Mail, UPS, Federal Express, etc.
  
3. **TAX EXEMPT.** The City of Morristown is a tax exempt entity. The successful vendor will be provided with an executed copy of tax exempt form.
  
4. **ANTI-COLLUSION.** The bidder certifies by signing this document that the bid is made without prior understanding, agreement, or accord with any person submitting a bid for the same services and that this bid is in all respects bona fide, fair, and not the result of any act of fraud or collusion with another person engaged in the same line of business or commerce. Any false statement hereunder constitutes a felony and can result in a fine and imprisonment, as well as civil damages.
  
5. **AWARD IN WHOLE OR IN PART.** The City of Morristown reserves the right to: award by item, groups of items, or total bid; to reject any and/or all bids in whole or in part, and to waive any informality if it is determined to be in the best interest of City of Morristown.
  
6. **OPEN RECORDS ACT.** Once the bid document is submitted to the City of Morristown and is opened, it constitutes a public record and is subject to open records requests pursuant to the Tennessee Open Records Act.
  
7. **PAYMENT TERMS.** The City of Morristown pays from monthly statements for services rendered. Payments are made within 15 days of the previous month’s statement being received in the City of Morristown’s Finance Office.
  
8. **RECEIPT DOES NOT CONSTITUTE AWARD.** Receipt of your bid by the City of Morristown is not to be construed as an award for services.

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9. **AVAILABILITY OF FUNDS.** Obligations on those contracts that envision extended funding through successive fiscal periods shall be contingent upon actual appropriations for the following years.
10. **AUTHORIZED SIGNATURE.** All bids must be signed by an authorized, responsible officer or employee having the authority to enter into contracts. Obligations assumed by such signature must be fulfilled.
11. **NO SUBMISSION.** If you choose to not respond to this sealed bid request, advise City of Morristown of your intent and state the reason. Failure to do so may risk removal of your name from our mailing list/e-mail list.
12. **KNOWLEDGE OF LAWS AND REGULATIONS.** The bidder agrees that all applicable Federal, State and Local laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the contract throughout and they will be deemed to be included in the contract the same as though written in full. The bidder shall observe and comply with all such laws, ordinances, and regulations and shall protect and indemnify the City of Morristown and its representatives against any claim or liability arising from or based on any violations of the same, whether by the bidder, the bidder's subcontractors, suppliers, or others by the bidder or the employee of any of them.
13. **DRUG-FREE WORKPLACE.** The bidder understands that the City of Morristown operates a drug-free workplace program. Any good or service provided to the City of Morristown by the bidder must comply with all State and Federal drug-free workplace laws, rules and regulations. The bidder agrees to comply by the execution of the "Bidder Initial" located at the bottom of the page.
14. **DIRECT CONTACT PROHIBITED.** Direct contact with City Departments other than the City of Morristown's Finance Office representatives on the subject of this bid is expressly forbidden except with the foreknowledge and permission of the City of Morristown Finance's Office.
15. **NON-DISCRIMINATION.** During the performance of this contract, the bidder agrees as follows: he/she will not discriminate against any employees or applicants for employment because of race, religion, color, sex, national origin, age, disability or any other basis prohibited by federal or state law relating to discrimination in employment, except where one or more of these are a bona fide occupational qualification reasonably necessary to the normal operations of the bidder. The bidder agrees to post in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.
16. **RIGHT TO WITHDRAWAL.** Bidders have the right to request withdrawal of their bid from consideration due to error by giving notice at any time before and not later than two (2) days after bids are publicly opened.
17. **ORIGINAL BID DOCUMENT.** The original bid document maintained by the City of Morristown's Finance Office shall be considered the official copy document.

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18. **CLOSED FOR BUSINESS.** If the City of Morristown is closed for business at the time scheduled for the bid opening, for whatever reason, sealed bids will be accepted and opened on the next business day of the City, at the originally scheduled hour.
19. **BID APPROVAL BY LEGISLATIVE BODY.** The bid awarding must be approved by the City of Morristown, City Council.
20. **REFERENCE TO BRAND NAMES.** Any reference to brand names, trade names, model numbers, catalog numbers or other descriptions peculiar to any item is made to establish a required level of quality and functional capabilities and is for reference only; it is not intended to exclude other products of that level. Please include with bid any specifications, brochures, catalogs, etc., or other data as will provide adequate basis of determining the quality and functional capabilities of the product offered if applicable.
21. **VENDOR POOR PERFORMANCE.** The City of Morristown may cancel the contract with the vendor at any time for vendor poor performance. Cancellation shall not release the vendor from legal remedies available to the City of Morristown.
22. **FORCE MAJEURE.** The City of Morristown or bidder shall not be liable for any failure of or delay in the performance of this contract for the period that such delay or failure is due to causes beyond reasonable control, including but not limited to acts of God, labor disputes, government orders or any other force majeure event.
23. **PURCHASE ORDERS.** The City of Morristown utilizes purchase orders for ordering goods and/or services. An order may not be fulfilled without a purchase order number from the City of Morristown.
24. **ADDENDA.** In the event that it becomes necessary to revise any part of this bid, written addenda will be issued. Any and all addenda will be numbered in sequence, dated as of the date of issue, and sent via fax or email to all prospective bidders. The bidder shall acknowledge receipt of each addendum by signing in the space provided on the issued addendum and by submitting all addenda with their bid.
25. **PAST PERFORMANCE.** If it is determined to be in the best interest of the City of Morristown, the City reserves the right to reject any bid based on unsatisfactory past performance.
26. **IRAN DIVESTMENT ACT.** By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each part thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to TCA 12-12-106.
27. **QUESTIONS.** All questions shall be directed to the bid contact listed on the first page of this document unless otherwise stated. All communication shall be received by email to [purchasing@mymorristown.com](mailto:purchasing@mymorristown.com).

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**Equipment Requirements**

Minimum specifications shall be for one (1) new 2019 single-axle brush loader. The unit will be used in collection and loading of bulk trash, limbs, leaves, building materials, and white goods, or other materials of that nature. Unit must be manufactured in an ISO 9000:2000 credited facility.

All vendors are expected to bid upon a manufacturer's latest standard model, new and unused. It shall be provided with all standard equipment in accordance with the manufacturer's latest literature, plus any optional or special equipment required to meet specifications. The accessories not specifically mentioned herein, but necessary to furnish a complete unit ready for use, shall also be included. The unit shall conform to the best practice known to the body trade in design, quality of material and workmanship. Assemblies, sub-assemblies and component parts shall be standard. Truck must meet all federal, state, ICC and OSHA regulations at the time of manufacture.

The successful bidder shall be responsible for delivering equipment properly serviced and in first class operating condition and shall indicate the number of days product shall be delivered after issue date of the purchase order. It shall be the responsibility of the successful bidder to inspect the completed unit for specification compliance prior to delivery to the City of Morristown. The awarded bidder shall be ultimately responsible for any and all warranty issues. Pre-delivery service, at a minimum, shall include the following:

1. Complete lubrication
2. Check of all fluid levels to insure proper fill, fuel tank must be a minimum of ¼ full upon delivery
3. Adjustment of engine to proper operating condition
4. Inflate tires to proper pressure
5. Check to assure proper operation of all accessories, gauges, lights, mechanical and hydraulic features
6. Cleaning of equipment, as necessary, and removal of all unnecessary tags, stickers, and papers, etc.
7. Overall check for safe operating conditions

The following is required with the equipment:

1. Factory shop repair manual
2. Parts manual
3. Electric Schematics
4. Owner's Manual
5. Warranty Papers
6. Spare Key
7. Spare Tire
8. Invoice that lists the machine and engine serial numbers
9. Manufacturer's statement of origin, executed in the name of the City of Morristown, 100 W. 1<sup>st</sup> North Street, Morristown, TN 37814.

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All bidders must indicate if they are meeting the specifications or taking exception by marking one of the boxes below:

As Specified       Alternate

Any alternates must be explained in written detail. All bids include delivery and putting the equipment into service. The successful bidder shall be responsible for the delivery of a complete unit including, but not limited to, a single axle cab and chassis and knuckle boom body.

Item	Description of Unit Being Bid	Price
Cab & Chassis		\$
Knuckle Boom Body		\$

**Cab & Chassis Specifications**

Bidder shall initial in the areas of specification agreement. Variances must be clearly identified. Failure to comply with specifications will not remove that bid from consideration but will indicate a variance on which the City of Morristown will determine the importance to the overall performance of the item and the suitability for the intended purpose. Bidder will also be responsible for supplying the City of Morristown with service manuals for equipment.

Engine Equipment	Comply	Does NOT Comply
Engine Minimum 300 HP, 860 lb. – ft. torque, 6 cyl. diesel Cummins ISL-9 wet-sleeved engine		
SCR Exhaust after treatment system		
Engine must meet all 2017 EPA Requirements		
Jacob Engine Brake		
Block heater, 1000 watt 120 volt		
RH under cab SCR with single vertical exhaust		

Transmission & Clutch	Comply	Does NOT Comply
Transmission: Automatic Allison 3500RDS 6-speed with PTO & dash shifter.		

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<b>Front Axle &amp; Equipment</b>	<b>Comply</b>	<b>Does NOT Comply</b>
12k Dana Front Axle with power steering		
Front Springs: 12k Front Suspension with shock absorbers		

<b>Rear Axle &amp; Equipment</b>	<b>Comply</b>	<b>Does NOT Comply</b>
23k Dana Rear Axle with Bendix 4S/4M ABS brake system		
Rear Axle Ratio: Equal to 70 MPH		
16 ½ x 7 in. rear air brakes with auto slacks rated at 26k		
Rear axle differential lock		
5.38 Rear Gear Ratio		
Rear Suspension with heavy duty rear crossmember		
Maximum 176" wheelbase with 108" cab to axle		

<b>Tires &amp; Wheels</b>	<b>Comply</b>	<b>Does NOT Comply</b>
All Steel Wheels Front & Rear		
Front Tires: 11R22.5 14 ply tires Front steer		
Rear Tires: 11R22.5 14 ply Rear traction		

<b>Frame &amp; Equipment</b>	<b>Comply</b>	<b>Does NOT Comply</b>
Single Frame with minimum RBM 2,132,000 in-lb. per rail		
Steel Bumber with 2 removable tow hooks		
7 Pin Electrical Connector end of frame		
Stainless Steel Continuous Piano Style Door Hinges		

<b>Fuel Tanks &amp; Equipment</b>	<b>Comply</b>	<b>Does NOT Comply</b>
Fuel Tank: Minimum 56 gallon aluminum fuel tank 24.5 diameter		
6 inch wide lower fuel tank step		
Minumum 11 gallon DEF tank		

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<b>Cab &amp; Equipment</b>	<b>Comply</b>	<b>Does NOT Comply</b>
Cab: Cab Construction to be of air craft grade Aluminum		
AM/FM/weatherbland/CD/USB Radio		
Cab mounted LED market lights		
Factory Air Conditioning		
One rear cab stationary windows		
Passenger side door “peeper” window		
Cab to have (2) corner glass measuring at least 17.5” x 16 for increases safety and visibility to the operator		
Manual LH & Electric Powered RH door window		
Tilt & telescoping steering wheel		
Two spare dash switches wired to power		
Under dash console with 2 cup holders, 1 ashtray, 1 lighter & 1 12V outlet		
Electric door lock LH/RH		
Exterior Mirrors, Aerodynamic style with chrome shell. Must be heated and motorized		
Single RH 8.5 convex spot mirror mounted over passenger door		
Grab-handle mounted inside door frame above dash LH/RH side		

<b>Lights &amp; Instruments</b>	<b>Comply</b>	<b>Does NOT Comply</b>
Headlamps: Halogen projector beam		
Single air horn mounted top of roof		
Electric Back-Up Alarm which meets OSHA requirements		
Back up Alarm		
Driver seat to be Air ride, Rider seat to have tool box underneath seat		
Circuit Breakers to replace fuses		

<b>Miscellaneous</b>	<b>Comply</b>	<b>Does NOT Comply</b>
(2) Mid-Frame Reflectors		
Fire Extinguisher & Triangle Kit		
Five sets of Keys		
Air Dryer: Bendix AD-SP heated, mounted under hood on frame		



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<b>Paint</b>	<b>Comply</b>	<b>Does NOT Comply</b>
Cab Color: White w/ base coat/clear coat		
Frame Color: Black		
Bumper Color: White with base coat/clear coat		

**Warranty**

Manufacturer’s standard warranty shall apply to complete machine and be a minimum of one year. Warranty will begin on date vehicle is placed in service, which is approximately 30 days, more or less, from receipt of meeting specifications. The successful vendor is required to furnish a printed itemized listing in layman’s terms of the warranty.

Note: Engine failure caused by remote mounted components such as engine oil filter installation, installed either by OEM or manufacturer’s dealer’s representative, that is beyond the purchaser’s control, will be covered under the engine warranty.

**Knuckle Boom Body Specifications**

The knuckle boom truck will be complete with cab, chassis, and knuckle boom body and ready to put into service and operation. Design must be based on current industry standards.

<b>Boom</b>	<b>Comply</b>	<b>Does NOT Comply</b>
Total Boom length to be 20 ft. Main boom to be 16 ft. with a 4 ft. telescoping section.		
Minimum lift capacity to be 3,000 lbs at 20 ft., including grapple		
Boom Pedestal to be constructed of High Strength Steel, providing a 3:1 safety factor		
All hydraulic hoses located at the operator position (Boom Pedestal) must be enclosed in the pedestal base. Access provided by an easily removable steel cover.		
Boom Pivot shall be mounted to the pedestal by means of a slewing ring/bearing that has a minimum capacity of 513,000 lbs. static load and 186,000 ft.-lbs. moment. Slewing ring shall be 3 1/2” thick and have an O.D. of 25 3/4”. Boom pivot shall be constructed with a 9” O.D. safety retaining tube. The Boom Pivot Safety Retaining Tube shall be a minimum of 12” long and confine all hoses which pass through the Pedestal/Boom Pivot Assembly		

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<b>Boom Specs Cont.</b>	<b>Comply</b>	<b>Does NOT Comply</b>
Boom rotation shall be accomplished by a direct hydraulic swing drive through a slewing (bearing) ring producing 250,000 inch-pounds torque		
Boom rotation of 270 degrees minimum with mechanical stops for safety. Stops must be welded into machined recesses to ensure non-movement. Pedestal stop must have a minimum of (3) square inches of surface contact with pivot stops and a minimum width of five (5) inches.		
Entire Boom Assembly shall be designed with a tensile strength to provide a safety factor of 3 to 1 at the rated load capacity.		
Main Boom shall be constructed of (2) 4" x 6" High Strength Steel Tube		
Tip Boom shall be constructed from 5" x 7" High Strength Steel Tube		
Tip Boom shall have a 4' telescopic extension tip section constructed from 4" x 6" High Strength Steel Tube		
Main Boom shall be equipped with mechanical stops to prohibit hydraulic cylinders from bottoming out. Extend boom stops must be easily accessible and removable for service.		
Boom pedestal to be mounted directly to the chassis frame rails. Mounting must include inside frame rail supports at the mounting points		
The entire boom must be serviceable down to the component level, e.g., every hydraulic hose, fluid tubes, brackets, pin, etc. Having to replace subassemblies in order to repair a component will not be acceptable		
Telescopic tip extension shall be equipped with replaceable nylon bearings on all 3 sides with roller on bottom. Bearings must be easily accessible for replacement and have automatic "slack-hose-take-up"		
All boom connections requiring pins shall be equipped with replaceable bushings and heat-treated pins		

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<b>Boom Specs Cont.</b>	<b>Comply</b>	<b>Does NOT Comply</b>
All operating functions shall be hydraulically controlled from the operator station located both on the left and right hand side of the loader		
Operator Controls shall be hydraulic piloted electric joystick type with load sensing pump and proportional valves. There are two joysticks at each operator's station. A selector valve shall be incorporated allowing only one set of joysticks to function at a time. All controls shall be clearly identified as to function		

<b>Trash Grapple/Bucket (S&amp;T)</b>	<b>Comply</b>	<b>Does NOT Comply</b>
Bucket shall have a 360 degree continuous rotating grapple with a replaceable hydraulic swivel. Swivel shall not be welded or be an integral part of the grapple		
Bucket is to be opened and closed by (2) hydraulic cylinders with a closing force/"bite" of 3,600 lbs.		
Bucket is to be 4' long and capable of opening to 60 inches from lip to lip		
Bucket shall be fabricated with a bolt on replaceable H.S.H.C. steel cutting edge		
Provision shall be made to store the grapple to the rear of the pedestal base while the unit is being transported		

<b>Hydraulics</b>	<b>Comply</b>	<b>Does NOT Comply</b>
Reservoir shall be a minimum of 45 gallons. It shall have a dual level/oil temperature gauge on side of tank. An intank suction strainer is included		
Filter shall be a 5-micron absolute return line replaceable filter mounted on outside of reservoir		
Main Boom, tip boom and outrigger hydraulic cylinders shall contain pilot operated check valves as an integral part of each cylinder to prevent boom movement in the event of hydraulic hose failure. Bolt on pilot operated check valves will not be permissible		

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<b>Hydraulics Cont.</b>	<b>Comply</b>	<b>Does NOT Comply</b>
Two operator controlled valves, located at the operator station, will allow for travel of the boom in the trailer. These valves allow the main boom and swing functions “free float”. These valves must incorporate safety latches.		
All hoses shall be rated at 4,000 PSI working pressure		
Port tubing throughout the main and tip boom shall be stainless steel tube		
Control valves shall have a 40 GPM rating		
Successful bidder must provide a computer printout at time of delivery showing particle testing of the hydraulic oil done just prior to the unit being shipped in order to illustrate totally uncontaminated oil		

<b>Power Source</b>	<b>Comply</b>	<b>Does NOT Comply</b>
Unit to be mounted on any chassis that meets the specification previously stated, with a heavy-duty “Hot Shift” PTO, and a load sense piston pump.		

<b>Throttle Control</b>	<b>Comply</b>	<b>Does NOT Comply</b>
Unit to have an electric operated throttle control to maintain proper engine speed when loader is operated under load. Switch for throttle control to be mounted on operator’s platform for operator’s convenience		
Throttle speed-up shall operate only when the transmission in the neutral position		

<b>Outriggers</b>	<b>Comply</b>	<b>Does NOT Comply</b>
Outriggers shall be extendable to a distance that will resist loads of 85% of the tipping moment under maximum rated load		
The outriggers are to be equipped with smooth pads to cause minimum damage to contacted surface		

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<b>Outriggers Cont.</b>	<b>Comply</b>	<b>Does NOT Comply</b>
Outrigger cylinders for stabilizing loader shall be mounted inside telescoping legs		
Outriggers shall telescope horizontally in and out; and vertically up and down, and operate independently by means of individual mechanical linkage controls. Controls must be located a distinctive distance from the main boom controls		
Outriggers shall retract to within the maximum highway width and will extend to a maximum width to resist the design load moment		
Outrigger Cylinders shall contain holding valves on extend and retract functions to prevent outrigger leak down		

<b>Lights and Reflectors</b>	<b>Comply</b>	<b>Does NOT Comply</b>
Shall conform to current state and federal standards		
Mini LED strobe light bar to be installed on top of cab		
LED strobes to be mounted inside the chassis grill		

<b>Paint</b>	<b>Comply</b>	<b>Does NOT Comply</b>
Loader shall receive (1) coat of high grade primer and (2) coats of high grade enamel paint. White loader and white body		

<b>Pintle Hitch Trailer Connection</b>	<b>Comply</b>	<b>Does NOT Comply</b>
The loader shall have a “Pintle Hitch Connection” rated no less than 90,000 lbs. for shuttle trailer attachment		

<b>Warranty</b>	<b>Comply</b>	<b>Does NOT Comply</b>
Entire unit to have a one Year Parts and Labor Warranty and a 3 year structural warranty. Bidder must provide all warranties. Failure to provide such warranties may result in your bid being deemed non-responsive		

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**VENDOR INFORMATION and ANTI-COLLUSION STATEMENT**

*Please print or type clearly. Complete each section entirely and verify for accuracy.*

By signing this form the bidder agrees that he/she has not divulged to, discussed, or compared his/her bid with other bidders and has not colluded with any other bidder or parties regarding the bid whatsoever. Note: no premiums, rebates or gratuities to any employee or agent are permitted with, prior to, or after any delivery of service and or materials. Any such violation will result in the cancellation and/or return of material (as applicable) and the removal from the bid list and could constitute a felony and result in a fine, imprisonment, as well as civil damages.

In compliance with this sealed bid invitation, and subject to all the conditions thereof, the undersigned offers, if this bid is accepted, to furnish any or all of the items and/or services as described herein. The undersigned certifies that he/she has read, understands, and agrees to all terms, conditions, and requirements of this bid, and is authorized to contract on behalf of the firm named below. This form must be signed personally by the bidder or the bidder's authorized agent. All signatures must be original and not photocopies.

<b>COMPANY NAME:</b>	
<b>CONTACT PERSON:</b>	
<b>CONTACT PERSON TITLE:</b>	
<b>SIGNATURE OF AUTHORIZED REPRESENTATIVE:</b>	
<b>FEDERAL TAX ID # (or Social Security #, if applicable)</b>	
<b>LICENSE #</b>	
<b>STREET ADDRESS:</b>	
<b>CITY, STATE, ZIP:</b>	
<b>TELEPHONE NUMBER:</b>	
<b>FAX NUMBER:</b>	
<b>EMAIL:</b>	
<b>DATE:</b>	

\*\*By signing this form, the bidder signifies understanding and agreement with the City of Morristown's Terms and Conditions.

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**EXCEPTIONS**

*Bidder MUST sign the appropriate statement below, as applicable.*

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Bidder understands and agrees to all terms, conditions, requirements and specifications stated herein. **NO EXCEPTIONS ARE TAKEN.**

FIRM NAME:	
AUTHORIZED REPRESENTATIVE: (printed)	
AUTHORIZED REPRESENTATIVE: (signature)	
DATE:	

Bidder takes exception to the following terms, conditions, requirements and specifications stated herein.

FIRM NAME:	
AUTHORIZED REPRESENTATIVE: (printed)	
AUTHORIZED REPRESENTATIVE: (signature)	
DATE:	
EXCEPTIONS TO NOTE:	

Vendors should note that any exceptions taken from the stated terms and/or specifications may be cause for their submittal to be deemed “Non-Responsive”, risking the rejection of their submittal.

Bidder Initial \_\_\_\_\_

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THE CITY OF MORRISTOWN, TENNESSEE  
COMPANY/CONTRACTOR AFFIDAVIT FORM

Conflict of Interest Statement

THE AFFIANT STATES TO CITY OF MORRISTOWN, TENNESSEE:

I (WE) HEREBY CERTIFY THAT IF THE CONTRACT IS AWARDED TO OUR FIRM THAT NO MEMBER OR MEMBERS OF THE GOVERNING BODY, ELECTED OFFICIAL OR OFFICIALS, EMPLOYEE OR EMPLOYEES OF SAID CITY OF MORRISTOWN, TENNESSEE, OR ANY PERSON REPRESENTING OR PURPORTING TO REPRESENT CITY OF MORRISTOWN, TENNESSEE, OR ANY FAMILY MEMBER INCLUDING SPOUSE, PARENTS, CHILDREN OF SAID GROUP, HAS RECEIVED OR HAS BEEN PROMISED, DIRECTLY, OR INDIRECTLY, ANY FINANCIAL BENEFIT, BY WAY OF FEE, COMMISSION, FINDER'S FEES OR ANY OTHER FINANCIAL BENEFIT ON ACCOUNT OF THE ACT OF AWARDED AND/OR EXECUTING THE CONTRACT.

THE UNDERSIGNED HEREBY CERTIFIES THAT HE/SHE HAS FULL AUTHORITY TO BIND THE COMPANY AND THAT HE/SHE HAS PERSONALLY REVIEWED THE INFORMATION CONTAINED IN THIS SEALED BID, INCLUDING ALL ATTACHMENTS, ENCLOSURES, APPENDICES, ETC. AND DO HEREBY ATTEST TO THE ACCURACY OF ALL INFORMATION CONTAINED IN THIS BID, INCLUDING ALL ATTACHMENTS, ENCLOSURES, EXHIBITS, ETC.

THE UNDERSIGNED ACKNOWLEDGES THAT ANY MISREPRESENTATION WILL RESULT IN IMMEDIATE DISQUALIFICATION FROM ANY CONTRACT CONSIDERATION.

THE UNDERSIGNED FURTHER RECOGNIZES THAT THE CITY OF MORRISTOWN CITY COUNCIL HAS THE RIGHT TO MAKE THE CONTRACT AWARD FOR ANY REASON CONSIDERED IN THE BEST INTEREST OF CITY OF MORRISTOWN.

This certification shall be included with the bid. Failure of this properly executed document to be included with the bid shall render the bid as incomplete and void.

COMPANY NAME \_\_\_\_\_

NAME (PRINT) \_\_\_\_\_ PHONE \_\_\_\_\_

TITLE \_\_\_\_\_ FAX \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

.....  
**(TO BE COMPLETED BY NOTARY)**

STATE OF: \_\_\_\_\_

COUNTY OF: \_\_\_\_\_

*Before me personally appeared \_\_\_\_\_, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the foregoing for the purposes therein contained.*

*Witness my hand and seal at office this day of \_\_\_\_\_, 20\_\_*

\_\_\_\_\_  
Notary Public

*My commission expires:* \_\_\_\_\_

Bidder Initial \_\_\_\_\_