

REQUEST FOR PROPOSAL

Office of Finance
100 West First North Street
Morristown, TN 37814

INTRODUCTION

The Lakeway Area Metropolitan Transportation Planning Organization (LAMTPO) is soliciting Request for Proposals from consulting firms for the SR474/Merchants Greene Blvd/SR66 Corridor Study. The plan must meet all requirements of the Tennessee Department of Transportation (TDOT), the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA). This shall include, but not limited to, the TDOT Corridor Management Agreement (CMA).

Proposer shall return Request for Proposal in **SEALED** envelope to:

City of Morristown
Attn: Ashley Ahl, Purchasing Assistant
100 West First North Street
Morristown, TN 37814

Public opening of the Request for Proposal will be held at the above address at the deadline date and time designated in the Invitation for Request for Proposal.

DATE ISSUED:	Monday October 9, 2017
RFP TITLE:	SR474/Merchants Greene Blvd/SR66 Corridor Study
RFP DEADLINE DATE & TIME:	Thursday, November 9, 2017 at 2:00 P.M. Eastern Time (local prevailing time)
RFP OPENING LOCATION:	Morristown City Center, Training Room, 1 st Floor
RFP CONTACT:	Ashley Ahl, Purchasing Assistant
CONTACT PHONE:	423.585.4622
CONTACT EMAIL:	purchasing@mymorristown.com

TERMS AND CONDITIONS

1. REQUIREMENTS FOR RFP SUBMISSION.

- a. A COMPLETE, BOUND, ORIGINAL, copy of the Request for Proposal MUST be submitted.
- b. Pages marked with “Proposer Initial” MUST be completed by authorized representative and are considered a part of the Request for Proposal.
- c. Complete, electronic COPY of Invitation for Request for Proposals. The electronic media copy shall be saved in Adobe PDF format.
- d. All Requests for Proposals shall be submitted SEALED, envelope clearly marked with the proposal name; “SR474/Merchants Greene Blvd/Sr66 Corridor Study”, date, and time ON THE OUTSIDE OF THE SEALED ENVELOPE.
- e. Copy of Firm’s IRS W-9 Form.

2. **RFPs RECEIVED ON TIME.** Proposals and amendments thereto, if received by the City of Morristown’s Finance Office after the date and time specified for opening, will not be considered. It will be the responsibility of the PROPOSER to see that the RFP is received by the City of Morristown’s Finance Office by the specified time and date. There will be no exceptions. Date of postmark will not be considered. Telephone, facsimile, electronic, and verbal proposals will not be accepted. Any proposal received after the opening date and time will remain unopened and on file. The City of Morristown will not be responsible for proposals received late because of delays by a third party delivery service, i.e., U.S. Mail, UPS, Federal Express, etc.

3. **TAX EXEMPT.** The City of Morristown is a tax exempt entity. The successful vendor will be provided with an executed copy of tax exempt form.

4. **ANTI-COLLUSION.** The proposer certifies by signing this document that the RFP is made without prior understanding, agreement, or accord with any person submitting a RFP for the same services and that this RFP is in all respects bona fide, fair, and not the result of any act of fraud or collusion with another person engaged in the same line of business or commerce. Any false statement hereunder constitutes a felony and can result in a fine and imprisonment, as well as civil damages.

5. **AWARD IN WHOLE OR IN PART.** The City of Morristown reserves the right to: award by item, groups of items, or total proposal; to reject any and/or all proposals in whole or in part, and to waive any informality if it is determined to be in the best interest of City of Morristown.

6. **OPEN RECORDS ACT.** Once the RFP document is submitted to the City of Morristown and is opened, it constitutes a public record and is subject to open records requests pursuant to the Tennessee Open Records Act.

7. **PAYMENT TERMS.** The City of Morristown pays from monthly statements for services rendered. Payments are made within 15 days of the previous month’s statement being received in the City of Morristown’s Finance Office.

8. **RECEIPT DOES NOT CONSTITUTE AWARD.** Receipt of your RFP by the City of Morristown is not to be construed as an award for services.

9. **AVAILABILITY OF FUNDS.** Obligations on those contracts that envision extended funding through successive fiscal periods shall be contingent upon actual appropriations for the following years.
10. **AUTHORIZED SIGNATURE.** All proposals must be signed by an authorized, responsible officer or employee having the authority to enter into contracts. Obligations assumed by such signature must be fulfilled.
11. **NO SUBMISSION.** If you choose to not respond to this Request for Proposal, advise the City of Morristown of your intent and state the reason. Failure to do so may risk removal of your name from our mailing list/e-mail list.
12. **KNOWLEDGE OF LAWS AND REGULATIONS.** The proposer shall keep fully informed of all Federal, State, and Local laws, ordinances, and regulations that in any manner affect the conduct of the work. The proposer shall observe and comply with all such laws, ordinances, and regulations and shall protect and indemnify the City of Morristown and its representatives against any claim or liability arising from or based on any violations of the same, whether by the proposer, the proposers subcontractors, suppliers, or others by the proposer or the employee of any of them. Any contract entered into will be governed by the laws of the State of Tennessee.
13. **DRUG-FREE WORKPLACE.** The Bidder understands that the City of Morristown operates a drug-free workplace program. Any good or service provided to the City of Morristown by the Bidder must comply with all State and Federal drug-free workplace laws, rules and regulations. The Bidder agrees to comply by the execution of the “Bidder Initial” located at the bottom of the page
14. **DIRECT CONTACT PROHIBITED.** Direct contact with City Departments other than the City of Morristown’s Finance Office representative on the subject of this RFP is expressly forbidden except with the foreknowledge and permission of the City of Morristown Finance’s Office.
15. **NON-DISCRIMINATION.** During the performance of this contract, the proposer agrees as follows: he/she will not discriminate against any employees or applicants for employment because of race, religion, color, sex, national origin, age, disability or any other basis prohibited by federal or state law relating to discrimination in employment, except where one or more of these are a bona fide occupational qualification reasonably necessary to the normal operations of the proposer. The proposer agrees to post in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause. During the performance of this contract, the contactor agrees to provide a drug-free workplace.
16. **RIGHT TO WITHDRAWAL.** Proposers have the right to request withdrawal of their proposals from consideration due to error by giving notice at any time before and not later than two (2) days after proposals are publically opened.
17. **ORIGINAL RFP DOCUMENT.** The original RFP document maintained by the City of Morristown’s Finance Office shall be considered the official copy document.

18. **CLOSED FOR BUSINESS.** If the City of Morristown is closed for business at the time scheduled for the RFP opening, for whatever reason, sealed RFPs will be accepted and opened on the next business day of the City, at the originally scheduled hour.
19. **RFP APPROVAL BY LEGISLATIVE BODY.** The RFP awarding must be approved by the City of Morristown, City Council.
20. **REFERENCE TO BRAND NAMES.** Any reference to brand names, trade names, model numbers, catalog numbers or other descriptions peculiar to any item is made to establish a required level of quality and functional capabilities and is for reference only; it is not intended to exclude other products of that level. Please include with RFP any specifications, brochures, catalogs, etc., or other data as will provide adequate basis of determining the quality and functional capabilities of the product offered if applicable.
21. **VENDOR POOR PERFORMANCE.** The City of Morristown may cancel the contract with the vendor at any time for vendor poor performance. Cancellation shall not release the vendor from legal remedies available to the City of Morristown.
22. **PURCHASE ORDERS.** The City of Morristown utilizes purchase orders for ordering goods and/or services. An order may not be fulfilled without a purchase order number from the City of Morristown.
23. **FORCE MAJEURE.** The City of Morristown or proposer shall not be liable for any failure of, or delay in the performance of this contract for the period that such delay or failure is due to causes beyond reasonable control, including but not limited to acts of God, labor disputes, government orders, or any other force majeure event.
24. **ADDENDA.** In the event that it becomes necessary to revise any part of this RFP, written addenda will be issued. Any and all addenda will be numbered in sequence, dated as of the date of issue, and sent via fax or email to all prospective proposers. The proposer shall acknowledge receipt of each addendum by signing in the space provided on the issued addendum and by submitting all addenda with their proposal.
25. **PAST PERFORMANCE.** If it is determined to be in the best interest of the City of Morristown, the City reserves the right to reject any proposal based on unsatisfactory past performance.
26. **IRAN DIVESTMENT ACT.** By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each part thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to TCA 12-12-106.
27. **QUESTIONS.** All questions shall be directed to the RFP contact listed on the first page of this document unless otherwise stated. All communication shall be received by email to purchasing@mymorristown.com

VENDOR INFORMATION and ANTI-COLLUSION STATEMENT

Please print or type clearly. Complete each section entirely and verify for accuracy.

By signing this form the proposer agrees that he/she has not divulged to, discussed, or compared his/her RFP with other proposers and has not colluded with any other proposer or parties regarding the RFP whatsoever. Note: no premiums, rebates or gratuities to any employee or agent are permitted with, prior to, or after any delivery of service and or materials. Any such violation will result in the cancellation and/or return of material (as applicable) and the removal from the RFP list and could constitute a felony and result in a fine, imprisonment, as well as civil damages.

In compliance with this Invitation for Request for Proposal, and subject to all the conditions thereof, the undersigned offers, if this RFP is accepted, to furnish any or all of the items and/or services as described herein. The undersigned certifies that he/she has read, understands, and agrees to all terms, conditions, and requirements of this RFP, and is authorized to contract on behalf of the firm named below. This form must be signed personally by the proposer or the proposer’s authorized agent. All signatures must be original and not photocopies.

COMPANY NAME:	
CONTACT PERSON:	
CONTACT PERSON TITLE:	
SIGNATURE OF AUTHORIZED REPRESENTATIVE:	
FEDERAL TAX ID # (or Social Security #, if applicable)	
STREET ADDRESS:	
STREET ADDRESS:	
CITY, STATE, ZIP:	
TELEPHONE NUMBER:	
FAX NUMBER:	
EMAIL:	
DATE:	

**By signing this form, the proposer signifies understanding and agreement with the City of Morristown’s Terms and Conditions.

City of Morristown, Tennessee
Request for Proposal – SR474/Merchants Greene Blvd/SR66 Corridor Study

EXCEPTIONS

Proposer MUST sign the appropriate statement below, as applicable.

Proposer understands and agrees to all terms, conditions, requirements and specifications stated herein. **NO EXCEPTIONS ARE TAKEN.**

FIRM NAME:	
AUTHORIZED REPRESENTATIVE: (printed)	
AUTHORIZED REPRESENTATIVE: (signature)	
DATE:	

Proposer takes exception to the following terms, conditions, requirements and specifications stated herein.

FIRM NAME:	
AUTHORIZED REPRESENTATIVE: (printed)	
AUTHORIZED REPRESENTATIVE: (signature)	
DATE:	
EXCEPTIONS TO NOTE:	

Vendors should note that any exceptions taken from the stated terms and/or specifications may be cause for their submittal to be deemed “Non-Responsive”, risking the rejection of their submittal.

OVERVIEW

The Lakeway Area Metropolitan Transportation Planning Organization (LAMTPO), consisting of the Tennessee cities of Morristown, Jefferson City and White Pine, and portions of Hamblen and Jefferson Counties, is soliciting Request for Proposals from consulting firms for the SR474/Merchants Greene Blvd/SR66 Corridor Study. The plan must meet all requirements of the Tennessee Department of Transportation (TDOT), the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA). This shall include, but not limited to, the TDOT Corridor Management Agreement (CMA).

SR474/ Merchants Greene Blvd is a 5 lane roadway within the City of Morristown, TN, and it connects SR34/ US Hwy 11E/ W Andrew Johnson Hwy at the north end, traverses southward and connects to SR160 at the southern end. This is a newly developed area as there is a Super-Walmart and several other proposed commercial businesses are currently being developed. Several large tracts of land are available for future development as well. This is approximately 1.27 miles in length.

SR66 is the newly aligned state route that will connect SR474 at SR160 at the northern end, and it will traverse southerly to connect to SR341/Roy Messer Hwy in White Pine. This section of roadway will be mainly a 4-lane divided highway, with controlled access for most of the distance. When it ties into SR341 in White Pine, a large private high school is currently under development, anticipated to open in Summer 2019. **SR341/Roy Messer Hwy** is a 5 lane roadway that has several commercial uses adjacent to it. This section is approximately 5.7 miles in length.

The total length of the project is approximately 7 miles.

Submittals will be received until **2:00 PM Thursday, November 9, 2017**. Any submittal not received prior to the time set in this request shall be disqualified.

SCOPE OF SERVICES

The goal of this study is to develop and maintain a sustainable highway that is an integral part of sustainable development. A sustainable highway should satisfy lifecycle functional requirements of societal development and economic growth while striving to enhance the natural environment and reduce consumption of natural resources.

This recommendation will be provided based on data collection and inventorying all transportation, land use, demographic, environmental, and cultural elements along the corridor. The data from the inventory will be analyzed to provide the most accurate depiction of existing conditions. This includes traffic counts, development trends, socioeconomic data, infrastructure and other elements necessary to provide a clear understanding of the corridor. The consultant shall provide a summary of findings that effectively communicates the information reviewed, along with charts, tables, maps and GIS information associated with each task as necessary. The Corridor Study is broken down into the following tasks:

Task 1 - Identify & Evaluate Transportation Systems and Facilities

Effective traffic demand and operational management strategies that can improve the corridor should be recommended. The Consultant must identify and evaluate all reasonable alternatives to alleviate potential congestion and enhance mobility. Assess the existing conditions, character of the corridor, and land use, with associated GIS data, including but not limited to:

- Vehicular and pedestrian safety, including crash data.
- Traffic volumes and flow/congestion, including traffic counts, using some form of travel demand modeling (as acceptable to LAMTPO). All modeling information, including GIS shapefiles, to be submitted to LAMTPO.
- Turning movements and related traffic impact studies in the area.
- Right-of-way alignment, width and existing cross sections.
- Cross-sections at various sections, intersection design, safety improvements, bridge and other infrastructure recommendations as necessary.
- Proposed Frontage or Access Roads, and generalized location for them
- Storm water drainage and access management.
- Multimodal facilities, infrastructure, trails, bike lanes, sidewalks and other elements.

Task 2 – Land Use Planning and Environmental Impacts

While transportation is the primary focus of the study, existing and projected land use patterns and environmental elements affecting transportation planning should be identified and should be considered when making the final recommendation. The elements include:

- Preserve green/open space and environmental resources.
- Provide right-of-way and easement recommendations that may be required.
- Provide all associated GIS and CAD data associated with this task. The consultant will be responsible for the creation of maps and graphics.
- Review all local agencies zoning ordinances, subdivision regulations, or other local regulations that may be pertinent to the Corridor Study.
- Make recommendations as to how to protect the Corridor

Consider incorporating a context sensitive design approach and prioritize all recommendations. The consultant will differentiate projected traffic by local, through and/or vehicular. They will also inventory existing and projected development trends along the corridor consisting of land use, demographics, multimodal traffic and any other factor that impacts the transportation system, along with associated GIS data.

Task 3 - Multimodal Element (Bicycle, Pedestrian, etc.)

Existing bicycle and pedestrian facilities along the corridor will also need to be thoroughly analyzed with the necessary recommendations to improve them, along with opportunities for interconnectivity within the study area.

Identify key pedestrian crossing opportunities;

To be in conformance with the Morristown Greenway Plan, LAMTPO Bike Ped Plan, and any other existing, pertinent land use documents.

Task 4 - Cost Estimates

The Consultant shall provide conceptual cost estimates for implementing the feasible alternatives. It is also asked that the value of those investments as a function of present and futures system benefits will be identified by the Consultant.

Task 5 - Recommendations / Implementation / End of Study

The study must include actionable recommendations (based upon costs). The consultant shall provide an overview of strengths, weaknesses, opportunities, and threats associated with the transportation system to assure successful implementation by each municipality and/or county within the study area today, tomorrow, or 20 years in the future. The consultant must identify all transportation system solutions that meet the challenges in conjunction with the land use vision along the corridor. A timeline will also be provided for the solutions extending to 2040 planning horizon in order to prioritize the implementation measures. Some of the solutions may include, but are not be limited to:

Reflect community values and guiding principles supported by the public, stakeholder groups, and policy/decision-makers through the public participation process. Be economically feasible and conform to applicable laws and regulations. Outline opportunities and incentives for community investment.

Task 6 - Public Participation

Public participation will play an important role in identifying the strengths, weaknesses, opportunities, and threats to the corridor. A comprehensive public participation process with corresponding activities will be developed and implemented by the consultant. This includes both public meeting(s) as well as social media content and public education material including, but not limited to:

- Public workshops
- Online surveys and engagement.
- Project notecards/mailers.

A minimum of 2 public participation meetings will be required.

Meetings and Reports

Interim reports shall include monthly progress reports and written summaries of any working meetings held with staff, other government agencies, stakeholders, or the general public. The consultant is required to attend a minimum of four (4) meetings.

1. Stakeholders/ Kickoff meeting
2. Initial Recommendation meeting with the LAMTPO Technical Advisory Committee (TAC)
3. After revisions, Final document presentation to the LAMTPO TAC
4. Final document presentation to the LAMTPO Executive Board

Please Note:

These meetings are in addition to the public participations as stated in Task 6.

Final Report

Drafts of the final report will be provided to LAMTPO personnel for review and anyone else whom may be deem essential. The final report shall address in detail the requirements found in the Scope of Work/Deliverables and will include graphics, maps and supporting data. A total of five (5) hard copies and one (1) usb flash drive of the final report - in Microsoft Word and Adobe PDF format - will be provided to LAMTPO personnel. All associated GIS File Geodatabase, Shapefiles with the layers, graphics and any other supporting data shall also be transferred to LAMTPO.

RFP Schedule and Proposal Submission

Provided below is the anticipated schedule of events. LAMTPO reserves the right to adjust the schedule and to add or remove specific events to meet the unique needs of this Project.

Date	Action
October 9, 2017	RFP Issued
November 9, 2017	RFP submittal deadline
December 13, 2017	Consultant Selected
January 10, 2018	Consultant Contract approved
February 8, 2018	Stakeholders/ Kickoff meeting
March 8, 2018	Monthly update
April 8, 2018	Monthly update
May 8, 2018	Monthly update
June 8, 2018	First draft of Document
July 8, 2018	Revisions, if any
August 8, 2018	Final Document submittal/ presentations

STATEMENT OF QUALIFICATIONS

The preferred maximum length of submittals is thirty (30) pages on 8.5” x 11” paper. The preferred organization for the submittals is as generally indicated by the arrangement of information in this RFP.

Proposer Qualifications:

1. Ability and relevant expertise of the firm’s personnel to be used in performing the service. Provide a personnel summary of those individuals, including sub-Consultants, who will be participating in the project. Identify the roles, task-lead responsibility and the percentage of the project that each person will be responsible for. Include a time estimate for each personnel, listed by task number. Experience relevant to this project should be detailed with a portfolio of similar work completed to date. Provide resumes of the project team members indicating their education and years of applicable experience. Identify relevant similar projects and the contributions of the individuals. This section should include resumes of professional planners, and licensed transportation and traffic engineers employed by the firm who are available to commit to this project. Do not include resumes of individuals that are not expected to have a role in the project.
2. Past experience in the required disciplines with TDOT and/or other clients. Describe experience with Transportation Corridor Plans and similar work. Identify previous project work experience that is relevant to this project. Highlight the key features and benefits produced by the Consultant in that project. Identify which of the team members proposed for this project also worked on the example project. Provide contact names, phone number and e-mail addresses for at least four (4) representative example projects so that MPO staff may contact the team’s references.
3. Qualification and availability of staff.
4. Demonstrated ability to meet schedules without compromising sound engineering practice.
5. Evaluations on prior federally funded projects, if available.
6. Size of project and limited or unlimited prequalification status.
7. Amount of work under contract with the Agency.
8. Whether the consultant can perform the work efficiently without compromising sound engineering practice.
9. Other factors, including interviews and demonstrations, as approved by LAMTPO. Also, the Consultant Team is expected to include Disadvantaged Business Enterprise (DBE) participation and the percentage participation is to be described in the submittal of proposals. The Consultant, when selected, will be expected to enter a contract that meets all State and Federal requirements with respect to Civil Rights and all other standard requirements for consulting contracts involving the expenditure of State and Federal funds.

SELECTION CRITERIA

A Consultant Evaluation Committee (CEC) shall be established, and will evaluate the proposals of firms based on the evaluation criteria described below. The City may conduct such investigations as deemed necessary to establish the responsibility, qualifications and financial abilities of the Proposer. All proposals should be structured to include the following criteria.

1. **Statement of Qualifications (Point Value: 25 points)**

Describe your experience and all qualifications applicable to the requirements listed above. Values will be based on the proposer's experience and qualifications of the individuals that will be working directly with the City of Morristown. Please include your organizational chart that specifically identifies the individuals that will be working directly with the City of Morristown to provide the requested services.

2. **Availability (Point Value: 25 points)**

Please detail the availability of a supervisor to monitor the program as well as staffs' ability to meet time estimates and adhere to scheduling. The maintenance is time sensitive and values will be based on the proposer's ability to supervise and complete work in the scheduled amount of time.

3. **References (Point Value: 25)**

At least three client references in total should be provided. Please include contact information for all references submitted as well as project descriptions and locations.

4. **Experience (Point Value: 25 Points)**

Please provide a summary of the firm's relevant experience and level or responsibility for similar projects. Describe past experience in the required disciplines with TDOT and/or other clients.

Submittals that are late or which the review team determines have shown a severe disregard for submittal instructions will be disqualified. The review team will consider the Consultant's resumes and experience in relation to the corridor study. The review team will consider how well the Consultant's submittal addresses the various Federal, State, and MPO requirements for the corridor study that were outlined in the RFP. Based upon the evaluation process just described, the review team will rank the submittals that were received and recommend the top-ranked Consultant with which to begin negotiations. If negotiations are unsuccessful with the top-ranked Consultant, then negotiations would commence with the next highest ranked Consultant, and so forth, until a contract is reached.

City of Morristown, Tennessee
Request for Proposal – SR474/Merchants Greene Blvd/SR66 Corridor Study

LAMTPO encourages women and minority owned firms to submit proposals for the provision of the services described herein. LAMTPO does not discriminate based on race, color or national origin in federal or state sponsored programs, pursuant to Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d).

In order to comply with reporting requirements pursuant to Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), responding firms are asked to please voluntarily provide the following information. The information should be provided as it applies to the authorized company representative who has submitted the bid and whose signature appears on the bid request form.

Race: *White* *African American* *Hispanic* *Asian*
 American Indian *Other:* _____

Gender: *Male* *Female*

This information is not required and if submitted, will not affect you as a bidder of services or supplies to LAMTPO. It is requested for compliance with government record keeping and reporting purposes.

THE CITY OF MORRISTOWN, TENNESSEE
COMPANY/CONTRACTOR AFFIDAVIT FORM
Conflict of Interest Statement

THE AFFIANT STATES TO CITY OF MORRISTOWN, TENNESSEE:

I (WE) HEREBY CERTIFY THAT IF THE CONTRACT IS AWARDED TO OUR FIRM THAT NO MEMBER OR MEMBERS OF THE GOVERNING BODY, ELECTED OFFICIAL OR OFFICIALS, EMPLOYEE OR EMPLOYEES OF SAID CITY OF MORRISTOWN, TENNESSEE, OR ANY PERSON REPRESENTING OR PURPORTING TO REPRESENT CITY OF MORRISTOWN, TENNESSEE, OR ANY FAMILY MEMBER INCLUDING SPOUSE, PARENTS, CHILDREN OF SAID GROUP, HAS RECEIVED OR HAS BEEN PROMISED, DIRECTLY, OR INDIRECTLY, ANY FINANCIAL BENEFIT, BY WAY OF FEE, COMMISSION, FINDER'S FEES OR ANY OTHER FINANCIAL BENEFIT ON ACCOUNT OF THE ACT OF AWARDING AND/OR EXECUTING THE CONTRACT.

THE UNDERSIGNED HEREBY CERTIFIES THAT HE/SHE HAS FULL AUTHORITY TO BIND THE COMPANY AND THAT HE/SHE HAS PERSONALLY REVIEWED THE INFORMATION CONTAINED IN THIS REQUEST FOR QUALIFICATIONS (RFP), INCLUDING ALL ATTACHMENTS, ENCLOSURES, APPENDICES, ETC. AND DO HEREBY ATTEST TO THE ACCURACY OF ALL INFORMATION CONTAINED IN THIS RFP, INCLUDING ALL ATTACHMENTS, ENCLOSURES, EXHIBITS, ETC.

THE UNDERSIGNED ACKNOWLEDGES THAT ANY MISREPRESENTATION WILL RESULT IN IMMEDIATE DISQUALIFICATION FROM ANY CONTRACT CONSIDERATION.

THE UNDERSIGNED FURTHER RECOGNIZES THAT THE CITY OF MORRISTOWN CITY COUNCIL HAS THE RIGHT TO MAKE THE CONTRACT AWARD FOR ANY REASON CONSIDERED IN THE BEST INTEREST OF CITY OF MORRISTOWN.

This certification shall be included with the RFP. Failure of this properly executed document to be included with the proposal shall render the proposal as incomplete and void.

COMPANY NAME _____

NAME (PRINT) _____ PHONE _____

TITLE _____ FAX _____

SIGNATURE _____ DATE _____

.....
(TO BE COMPLETED BY NOTARY)

STATE OF: _____

COUNTY OF: _____

Before me personally appeared _____, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the foregoing for the purposes therein contained.

Witness my hand and seal at office this day of _____, 20__

Notary Public

My commission expires: _____