

# Odor Complaint Form

## A - Name

Name \_\_\_\_\_

Telephone Number \_\_\_\_\_

## B-General

Respondant \_\_\_\_\_

Date \_\_\_\_\_

Where were you when you smelled the odor?

Location \_\_\_\_\_

Time \_\_\_\_\_ a.m./p.m. \_\_\_\_\_ hours \_\_\_\_\_ minutes

## C - Intensity Rating

Check Appropriate box

Duration	
1	2
<input type="checkbox"/>	<input type="checkbox"/>
Very faint	Light
<input type="checkbox"/>	<input type="checkbox"/>
	Moderate
<input type="checkbox"/>	<input type="checkbox"/>
	Very Strong

## D - Odor Description

Check the appropriate Boxes

- Ammonia
- Chemical/Solvent
- Decaying Grass
- Burnt/Smoky
- Earthy/Musty
- Rotten Egg
- Cabbage-Like
- Fishy
- Turpentine
- Sewer-like
- Manure
- Woody
- Other \_\_\_\_\_

## E-Weather Conditions

Check the appropriate boxes

Sunny

Overcast/Rain

Temp \_\_\_\_\_ °F

Calm

Strong Wind (15+ mph)\*

Light Breeze (1-5 mph)\*

Humid

Moderate Wind (5-15 mph)\*

\*If you checked this box, please provide wind direction in check boxes below

Wind Direction

North

Northeast

East

Southeast

Note direction wind is blowing from

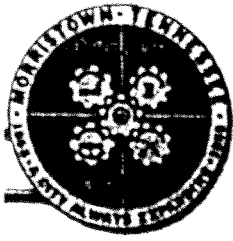
South

Southwest

West

Northwest

## F-Miscellaneous Notes



# Odor Complaint Form

## Instructions for completing the Odor Complaint Form

**A – Name:** Insert the name of the complainant in the name field, and the name of the municipalities respondent in the respondent field.

**B – General:** The "location" field refers to where the complainant was when (s)he smelled the nuisance odor. This location can be a street address or the nearest major intersection.

### C – Intensity:

- |                       |  |
|-----------------------|--|
| 1. Very Faint         | barely perceptible                         |
| 2. Very Light         | may not be distinguishable                 |
| 3. Light              | distinguishable but not objectionable      |
| 4. Light-to-Moderate  | distinguishable and at times objectionable |
| 5. Moderate           | objectionable/irritating                   |
| 6. Moderate-to-Strong | very distinct; pungent                     |
| 7. Strong             | objectionable                              |
| 8. Very Strong        | overpowering and intolerable               |

### E – Weather Conditions:

Wind speed can be determined by referring to the following descriptions:

- *Calm:* Smoke rises vertically
- *1-5 mph:* Wind is felt on face; leaves rustle; ordinary wind vane is moved by wind.
- *5-15 mph:* Leaves and twigs in constant motion; wind extends light flag; dust, loose paper, and small branches are moved.
- *Greater than 15 mph:* Small leaf trees begin to sway; large branches in motion; whistling in phone/electrical wires.