

City of Morristown

Sign Registration

The following Items must be completed prior to registration:

Property Owner: _____

Business Name: _____

Street Address: _____

Telephone: _____

E-mail: _____

Tax Map _____ Group _____ Parcel _____

Sign Company/Contractor: _____

Telephone: _____ Fax: _____

Email: _____

Sign Height: _____ Sign Face Area: _____

Lot Frontage: _____ Sign Cost: _____

Construction Materials: _____

Location of the Sign – on an attached plan showing the following:

Buildings, Parking areas, entrances, roadways, the proposed sign, any existing signs, existing and proposed landscaping, Utilities, easements and required setbacks

Prior to Registration of a Sign the Following Must Be Completed:

Consultation Held by:

Date of Consultation: _____

Electrical Permit (if necessary)

Obtained by _____

Date: _____

Letter of Verification

If you would like a letter of Verification prior to construction of your sign, please check this box { }

Letter of Verification is not required, but a 50% reduction in the cost of Sign Registration will be granted when the letter is attached to this application.

Office Use Only

Sign Fee: _____ Date Paid _____

Registration Number: _____ Discount Received { }

Approved by: _____ (Chief Building Official)